



**EVESHAM TOWNSHIP FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS**

**CAREER FIREFIGHTER/EMT APPLICATION PACKAGE**

**Application Instructions- Please read carefully.**

- Once your completed application package has been submitted by US Mail or in person, all further communication throughout the hiring process will be **electronic via email correspondence**.
- Please complete this application in full. Copies of licenses, certifications, and all corresponding certification dates will be required to be submitted with your completed application. Failure to include any of the required documentation will be grounds for elimination from the hiring process. There will be NO exceptions.
- Applications will be accepted by delivery to US Mail or in person at our administration office until the application deadline of **February 24, 2023 at 1600 hours**. The Fire Administration Office is located at 984 Tuckerton Road, Suite 205, Marlton, NJ 08053 and can accept applications from 0900-1600.
- This application can be completed by pen, or by typing in the required fields and printing the document.

## Evesham Township Fire District No.1 Career Firefighter/EMT Hiring Process

<b>MINIMUM REQUIREMENTS</b>	<b>Citizenship</b>	Must be a citizen of the United States, a resident of the State of New Jersey, and possess a valid New Jersey Driver's License at the time of appointment
	<b>Language</b>	Must be able to read, write, and understand the English language
	<b>Age</b>	21 to 35 and eligible for PFRS pension enrollment, at the time of application closing date (21 to 40 and PERS eligible for Evesham Fire volunteer members <i>who qualify</i> for Evesham Volunteer Preference)
	<b>Criminal History</b>	Must not have been convicted of any criminal offense involving moral turpitude which may include, but not be limited to crimes involving deceit, fraud, evil intent, and similar circumstances. (see N.J.S.A. 40A:14-81.2)
	<b>Certification &amp; Experience: NJ Firefighter I</b>	All candidates must possess certification as a NJ DFS NJ Firefighter I for at least two years at the time of application closing date; time is calculated from date of issuance listed on state certification until application closing date
	<b>Certification &amp; Experience: NJ EMT &amp; CPR</b>	All candidates must possess certification as a NJ EMT or NJ MICP with CPR for at least one year at the time of application closing date; time is calculated from date of issuance listed on state certification until application closing date
	<b>Application Review</b>	All applications will be reviewed, and qualified candidates will be invited to a written examination
	<b>Written Examination</b>	All candidates will take a validated written examination. Candidates will be ranked from highest score to lowest, with the highest score indicating the highest ranking.
	<b>Evesham Member Preference</b>	<p>Evesham Member Preference: If all criteria are met member preference moves the member candidate to the top of the candidate ranking. Members with Evesham Fire-Rescue, who meet the minimum application requirements listed above, will earn member hiring preference if the following criteria are met in addition to the above minimum requirements. In addition to the minimum requirements above, if member preference criteria are met, the candidate moves to the top of the ranking list.</p> <ul style="list-style-type: none"> <li>• Active EFD member at least 2 years</li> <li>• Passing written exam score of 80%</li> <li>• Member in good standing (is defined as a member with no break in service for two years who constantly shows his or her peers and superiors good moral fortitude good work ethic and no punishable acts while serving with EFR)</li> </ul> <p>Member preference tie-breakers (in-order):</p> <ul style="list-style-type: none"> <li>• Veteran Preference</li> <li>• Written exam score</li> <li>• Agility test time</li> <li>• Seniority (Start date of service with EFD after obtaining certification -either or EMT of FF)</li> </ul>
<b>Education Preference</b>	Preference given to applicants who hold an associate degree or higher, from an accredited institution at the time of application closing date (2 pts)	
<b>Veterans Preference</b>	To qualify for Veterans Preference, the Veteran must have received an honorable discharge from active duty that includes dates of service during a qualifying war era. Current Service members who do not have an honorable discharge as described above are not eligible. (4pts)	
<b>List Established</b>	After candidates have been ranked by test score and preference credit applied, selected candidates will progress to the next phase of the hiring process.	
<b>Physical Agility</b>	A Pass/Fail physical agility test will be required to be completed by selected candidates. Time will be kept and the time will be used solely to break a tie in the candidate ranking.	
<b>Interviews</b>	For each potential career employment position to be filled, at least three candidate interviews will be conducted. Candidates will report for a scheduled panel interview, and then graded and ranked accordingly.	
<b>Conditional Offer of Employment</b>	Based on the final ranking after testing, interviews, and the physical agility test, a Conditional Offer of Employment (COE) may be tendered at this time.	
<b>Medical/Physical</b>	A comprehensive medical/physical examination will be conducted for candidates with a COE.	
<b>Psychological Examination</b>	All candidates with a COE will undergo a psychological examination and must receive a cleared status.	
<b>Background Investigation</b>	A comprehensive background investigation will be conducted for candidates with a COE. Candidates with unfavorable outcomes during the background portion may be disqualified from the process. If you are disqualified during this portion of the process, you will also be disqualified from Evesham Fire-Rescue membership.	
<b>Condition(s) of Employment</b>	Candidates who become employed and do not possess a NJ Fire Instructor Level I certification, or a NJ UFC Inspector certification, will be required to obtain those certifications within (1) year of appointment.	



**EVESHAM TOWNSHIP**  
**FIRE DISTRICT NO. 1**  
**PO Box 276**  
**Evesham, New Jersey 08053**  
**856-983-2750**

**CAREER FIREFIGHTER/EMT APPLICATION**

Date: \_\_\_\_\_

Name, Last, First, Middle: \_\_\_\_\_

Street Address 1: \_\_\_\_\_

Street Address 2: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone, primary: \_\_\_\_\_ Secondary: \_\_\_\_\_

Email: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Age at time of application closing date: \_\_\_\_\_

NJ Driver's License Number: \_\_\_\_\_

Date available for work: \_\_\_\_\_

**EMPLOYMENT CREDENTIALS**

Are you legally eligible for employment in this country? (Proof of U.S. Citizenship or immigrations status will be required upon employment).	
Are you a resident of New Jersey?	
If you are NOT a resident of New Jersey, do you agree to become a resident should employment be offered to you? Only answer if <u>NOT</u> a resident.	
Are you a NJ Certified Firefighter?	Issued: DFS#
Are you a NJ Certified Emergency Medical Technician (EMT)?	Issued: NJEMT#
Do you possess a NJ DFS Uniform Fire Code Inspector Certification?	
Are you a NJ Certified Fire Instructor Level 1?	
Do you possess a degree or 60 college credits?	
Have you been convicted of a felony in the last seven (7) years?	
Are you a current volunteer with Evesham Fire-Rescue?	

**EMPLOYMENT HISTORY (1)**

Employer	Dates of Employment
Employer Address	Immediate Supervisor
	Contact Telephone
Job title/Summary	
Reason for Leaving	

**EMPLOYMENT HISTORY (2)**

Employer	Dates of Employment
Employer Address	Immediate Supervisor
	Contact Telephone
Job title/Summary	
Reason for Leaving	

**EMPLOYMENT HISTORY (3)**

Employer	Dates of Employment
Employer Address	Immediate Supervisor
	Contact Telephone
Job title/Summary	
Reason for Leaving	

**FIRE AND EMS SERVICE HISTORY (1)**

Organization		Dates of Service
Position Held	Immediate Supervisor	Contact Telephone
Reason for Leaving		

**FIRE AND EMS SERVICE HISTORY (2)**

Organization		Dates of Service
Position Held	Immediate Supervisor	Contact Telephone
Reason for Leaving		

**SCHOOL HISTORY; LIST HIGH SCHOOL AND COLLEGE/HIGHER EDUCATION**

School	Years Complete	Degree Program	GPA	Major	# Credits

List special skills, qualifications, certifications (i.e. auto mechanic, computer certifications, advanced fire/EMS certifications). Be specific.

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List special accomplishments, publications, awards.

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List any additional information you would like us to consider.

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#### REFERENCES

List name and telephone number of at least three business/work references who are not related to you and are not previous supervisors. If not applicable, list three school or personal references who are not related to you.

Name	Contact Telephone	Years Known

**Please include a current resume as part  
of your application package.**

**The following COPIES of documents MUST be included with your completed application:**

- Driver's License
- NJ DFS Firefighter Level I Certification showing issue date
- NJ EMT/MICP Certification showing date of expiration and issue date
- AHA BLS or ARC HCP CPR Card
- Copy of NJ DFS Uniform Fire Code Inspector or higher, if applicable
- Copy of NJ DFS Fire Instructor Level I or higher, if applicable
- DD214 Honorable Discharge for Military Veterans, if applicable

**Please do NOT include copies of any other certifications/licenses unless they fit the criteria above.**

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856-983-2750

It is understood and agreed upon that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from the employer's service if I have been employed. Furthermore, I understand that just as I am free to resign at any time, the Employer reserves the right to terminate my employment at any time, with or without cause and without prior notice. I understand that no representative of the Employer has the authority to make any assurances to the contrary.

I have read the position requirements and understand that this position includes assignments in fire prevention, fire suppression and emergency medical services.

I give the Employer the right to investigate all references and to secure additional information about me, if job related. I hereby release from liability the Employer and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.

The Employer is an Equal Opportunity Employer. The Employer does not discriminate in employment and no questions on this application is used for the purpose of limiting or excusing any applicant's considerations for employment on a basis prohibited by local, state or federal law.

Name of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Signature of Applicant \_\_\_\_\_